

Full Governing Body

Notice is hereby given to members that a meeting of the Full Governing Body will be co-ordinated remotely via 'Zoom' meeting platform software across various domestic locations, commencing at 18.00hrs on 19 July 2021.

This will be preceded at 17.00hrs by Governor Training as follows:

17.00hrs Introduction to the Management Information System by Rukhsana Sadiq (MIS Consultant)
 17.30hrs Background to AoC Climate Change Initiative by Steve Frampton (AoC)

Chair: **Independent Member:** Andrew Baird

Members: **Independent Members:** Jeanette Bell, Dr Andrew Gilchrist, Fred Gray, Melanie Harding, Mary Hughes, Hilary Omissi OBE, Jackie Pearson, Robert Pickles, Dr Barbara Spittle and Nicholas Woolf OBE.

(Paul Stedman is on sabbatical)

Ex Officio Member: Christine Ricketts

Staff Members: Lee Chantry and Teresa Roberts

Student Members: Princess Badilla (Social Care) and Muhammad Bilal (Public Services)

Officers: **Chief Executive Officer** Dr Stephen Dowbiggin OBE
Principal Christine Ricketts
Director of Finance and HR Sarah Glasspool
Director of Estates and Facilities John Brady

Clerk **Clerk to the Governing Body:** Jonathan Lipscomb

ESFA /DfE Nominated Observer Chris Dearnley

PART 1

Item	Description	Presented by
	Standing Agenda Items	
1	Action in the Event of Fire	Clerk
2	Welcome and Apologies	Clerk
3	Declarations of Interest Members and officers are reminded to declare any personal or financial interest in any item to be considered during the meeting.	Clerk
4	Notification of Any Other Business To consider for approval, the consideration of any other business.	Chair

5	Draft Minutes (Pt 1) of the Full Governing Body Meeting on 31 March 2021	Chair
6	Matters Arising and Action Points from the Minutes of the Meeting	Chair
	Items for Consideration and Approval	
7	Report of the Principal [FGB 20-21-18] 7.1 Summary and Recommendations for English & Mathematics [App 1] 7.2 SLT Strategic Planning [App 2]	
8	Draft Minutes of the Search and Governance Committee 19 May 2021 (Pt 1)	Chair of Search & Governance Committee
9	Clerk's Report [FGB 20-21-19] 9.1 Confirmation of Committee membership 9.2 Draft Meetings Schedule for 2020/21 [App 1] 9.3 Chair's Action 9.4 Use of the College Seal 9.5 Brooklands Enterprises Ltd 9.6 Staff Governor (Academic) 9.7 Restrictive Covenants	
10	Draft Minutes of the Audit Committee 25 May 2021 (Pt 1) 10.1 Update re. appointment of Internal Auditors 10.2 External Audit Plan 2021/22	Chair of Audit Committee
11	Draft Minutes of the Curriculum and Performance Review Committee 30 June 2021 (Pt 1) 11.1 Term 3 CIP Update 11.2 Predicted Achievement 2021-22 11.3 Proposed Governor Link Scheme 11.4 Adult Curriculum Report	Chair of Curriculum and Performance Review Committee
12	Principal's Update [FGB 20-21-20] - Updated student enrolment figures 12.1 All Staff Presentation [App 1]	Principal
13	Draft Minutes of the Resources Committee 28 June 2021 (Pt 1) 13.1 Draft Revised Financial Regulations 2021/22 [App 1] 13.2 May Management Accounts [App 2] 13.3 Proposed policy for valuing tangible fixed assets [App 3] 13.4 Draft Budget for 2021-22 [App 4] 13.5 Proposed Capital Budget 2021-22 [App 5] 13.6 Draft revised terms of Reference of Resources Committee [App 6] 13.7 Health & Safety Report [App 7]	Chair of Resources Committee
14	Report of the Director of Finance & HR [FGB 20-21-21] 14.1 Accounts and Annual Report for 2018/19 and 2019/20 [Apps 1 & 2] 14.2 Fees Policy 2021-22 [App 3] 14.3 Approval of 2022-23 draft budget – [contained in paper] 14.4 Receipt of updated outline budgets until 2025-26 – [contained in paper] 14.5 Risk Register and related materials [Apps 4, 5, 6 & 7]	Director of Finance and HR

15	Any Other Business	CEO
16	Date of Next Meeting	Clerk

PART TWO

17	Draft Minutes of the Full Governing Body Meeting on 31 March 2021 (Pt 2)	Chair
18	Draft Minutes of the Search and Governance Committee 19 May 2021 (Pt 2)	Chair of Search & Governance Committee
19	Draft Minutes of the Audit Committee 25 May 2021 (Pt 2)	Chair of Audit Committee
20	Draft Minutes of the Curriculum and Performance Review Committee 30 June 2021 (Pt 2) 20.1 Safeguarding Report	Chair of Curriculum and Performance Review Committee
21	Draft Minutes of the Resources Committee 28 June 2021 (Pt 2) 21.1 Update of negotiations with the ESFA (oral report) 21.2 Weybridge Estates Development Plan	Chair of Resources Committee
22	Report of the Principal (Pt 2) [FGB 20-21-22] 22.1 Refocussing of the Senior and Middle Management Teams [App 1] 22.2 Organisation Chart [App 2] 22.3 SLT Organisation Chart [App 3]	Principal
23	CEO's Report (Pt 2) [FGB 20-21-23] 23.1 Further update on Estates Developments 23.2 Update on a potential SPA 23.3 Appointment of a new Clerk 23.4 Remuneration of the Chair 23.5 Proposed report on legacy issues that have affected the College [App 1] 23.6 Update on the publication of minutes of meetings 23.7 Update on Appointment of Senior Postholder as requested by Search & Governance Committee	CEO
24	Discussion Opportunity for Independent Governors	Chair